

Please list the term(s) you wish to have disregarded and list all coursework within the term(s).

College: _____

Courses: _____ Units: _____

_____ Units: _____

_____ Units: _____

.....
College: _____

Term: _____

Courses: _____ Units: _____

_____ Units: _____

_____ Units: _____
.....

I further understand and agree to the following:

- 1) All substandard coursework shall be disregarded except those courses required as a prerequisite or to satisfy a requirement in the student's redirected educational objective.
- 2) Credit for courses from other colleges or universities may be disregarded in order to meet the GPA requirements for an associates degree or certificate of achievement toward graduation.
- 3) Permanent academic record shall be annotated so that it is readily evident to all users of the records that units disregarded may not apply to certificate, degree, or general education certification requirements.
- 4) All course work remains legible on my permanent record, ensuring a true and complete academic history.

Petitioner's Signature: _____ Date: _____

.....
FOR OFFICE USE ONLY:

Petition Approved: _____ Petition Denied: _____

Comments: _____

Dean of Instruction's signature: _____ Date: _____

REGISTRAR:

Registrar's signature: _____ Date posted to Academic History: _____

Email sent to student: _____